

CONFIDENTIAL

APPLICATION FOR EMPLOYMENT AS

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(REF.....)

A. PERSONAL PARTICULARS

Initials & Surname :	Known as :
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Identity no :	SA Citizen :	Yes	No
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Residential address :	Postal address :

Contact no's (h)	(w)	(cell)
If not available at the above numbers, alternatively contact :	(Name)	(Tel)

B. EMPLOYMENT EQUITY MONITORING INFORMATION

Race :	African	Coloured	Indian	White
Gender :	Male	Female		
Disability:	Yes	No		

C. SECONDARY & TERTIARY QUALIFICATIONS

Highest Grade Passed :	Date obtained :	Subjects passed :
Gr
Tertiary Qualifications obtained:	Date obtained:
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In case of current studies, provide field of study	

D. RECOGNITION OF PRIOR LEARNING

Knowledge & skills as required by the post :	
Knowledge :	Skills :
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.....
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E. GENERAL

LANGUAGE PROFICIENCY	Afrikaans			English			Xhosa		
	Good	Fair	Weak	Good	Fair	Weak	Good	Fair	Weak
Write									
Read									
Speak									
Understand									
Are you in possession of a driver's licence :						Code :			
Do you have a criminal record :						Yes		No	
Do you have any family members that are employed by Drakenstein Municipality:						Yes		No	
If yes: provide details						Name:		Section:	
Have you ever been dismissed by any of your previous employers:						Yes		No	
If yes: provide details									

Do you have another income or businesses:						Yes		No	
What kind of business is this: eg. Catering, translation, etc.									
Does this company do business with the Municipality:						Yes		No	

F. WORKING EXPERIENCE / EMPLOYMENT RECORD

Internal candidate staff no :	Section :	Current position & appointment date :
Previous employers :	Position :	Period of Service :
Current employer :	Position :	Period of Service :

G. CONTACTABLE REFERENCES

Name :	Position :	Company :	Tel no. :

In which newspaper did you see this advert?

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I hereby certify that the above mentioned information is to the best of my knowledge true and correct. I accept that, in the event of my application being successful, any information to the contrary will lead to immediate dismissal. All relevant information to assist in my application has been disclosed.

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Applicant

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Date